



Welcome back to nursery

Nursery Protocol

We are pleased to welcome you back and thank you for all being understanding and for staying safe, at this very difficult time.

Our teams have been very busy preparing new health and safety guidelines and risk assessments to put in place to allow us to reopen. We will be working to a new format for quite a while, following government guidance, until it is completely safe to return to normal.

The safety of our staff, children and families are of paramount importance to us. The following information will inform you of our new ways of working and our nursery day.

We need to ensure you all follow this new format and always follow the government guidelines.

Drop off and pick up's

We will be staggering drop off and pick up times to ensure social distancing is maintained. We need to do this so that all children are not entering and exiting the building at the same time.

Please talk to your children and prepare them for their return to nursery, so they are ready to come in by themselves without being physically distressed. We need to minimise physical contact with the exception of babies.

We recommend that the same person consistently drops off and picks up children.

Parent's Queue

2 metre markers will be set out on the ground at the entrance to the nursery door; parents will be expected to adhere to the social distancing rules outside of the nursery premises, keeping 2 metres apart.

Parents will not be permitted to gather outside of the nursery, please only arrive at your allocated time to avoid congestion in the drop off area.



Transport

Parents are requested to avoid using public transport where possible, and either arrive walking or by car.

We also ask that you come straight from home to drop your child off at nursery and **DO NOT** visit anywhere else on route.

If your only option is to use public transport, then we require you to adhere to social distancing rules, ensuring that you remain 2 metres away from others.



Clothing and Essentials

Please ensure hygiene is maintained and that all children come in fresh, clean clothes daily.

Children are asked **not** to bring a bag from home or any toys from home.

All parents will be required to bring a set of fresh clean clothes and a supply of underwear and socks that can be left at nursery for the foreseeable. Nursery will launder those clothes if they have been used, they will then be replaced in their basket.

An unopened pack of nappies and wipes are to be brought onto site on their first day in a carrier bag, staff will inform you when a top up is needed.



Buggies &

Ride-on's

If your child comes to nursery in a buggy or on a ride on bike, then it must be taken home with you. Buggy storage bays will be out of use until further notice.



PPE: Personal Protective Equipment

The children and staff will not be required to wear PPE in the setting. However, the nursery will have enough supplies on site and will ensure they are used by staff at meal preparation and serving times, nappy change and in the case of a child becoming unwell.

Our PPE will consist of disposable gloves and aprons, face masks and face shields.

Parent and Staff Communication

Face to face communication between staff and parents will be minimal.

Verbal feedback on your child's day, will be given upon collection. Any accident forms will be feedback to you in the same way.

Visitors and Meetings

We will not allow any non essential visitors onto the site until further notice.

Meetings with professionals will be carried out on the telephone as they have done during lockdown.

Cleaning

The nursery has had a deep clean prior to reopen and all relevant health and safety checks completed.

We will be undertaking regular cleaning procedures throughout the day to minimise the risk of any germs spreading. Due to enhanced cleaning our opening hours differ at present.



The Nursery Environment

We will continue to provide care and education in room/age group bubbles of staff and children.

We aim to keep this bubble consistent with the same adults and children throughout the day.



Hand washing

Before you leave the house to come to nursery we ask that you wash your child's hands.

We will ensure that our children are washing their hands for at least 20 seconds across the day,

Particularly;

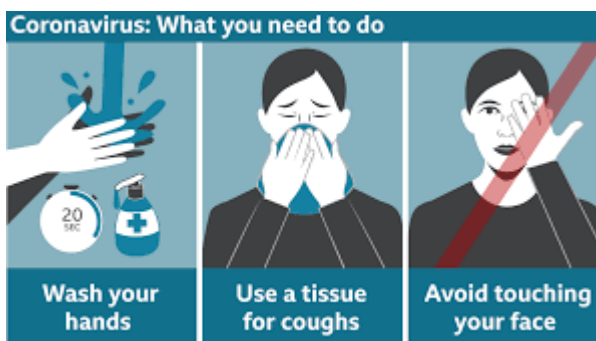
- Coming into nursery
- After sneezing or coughing
- Before and after handling or eating food
- After going to the toilet

We will also be placing hand sanitisers in communal areas for staff



Promoting Good Hygiene

The nursery will promote regular good hygiene materials to ensure that we are always maintaining good personal hygiene.



Children that become unwell

If you or anyone in your household becomes unwell with a continuous cough, high temperature above 37.8 or loss of taste or smell, then the whole family will have to isolate for 14 days inline with government guidance. We will advise you to book a test for your child and family and stay at home until results are obtained

If any child becomes unwell with the above symptoms they will be sent home from nursery.

Whilst the child is awaiting collection, they will be placed in isolation with a member of staff, in a separate room from the main nursery space, away from others until they are collected.

It is vital that we are able to get intouch with parents immediately; therefore please ensure we have your most up to date contact details and if at work a direct line to your work area if you cannot have your phone on your person.

Sun Protection

We will be following our sun protection policy and ask that your child brings a freshly laundered sun hat to stay at nursery.

We will be using a factor 50 5* rated sun cream that nursery will provide at this time (If your child has any allergies to suncream please inform nursery staff)

A fresh pair of disposable gloves will be used to apply suncream to your child throughout the day.

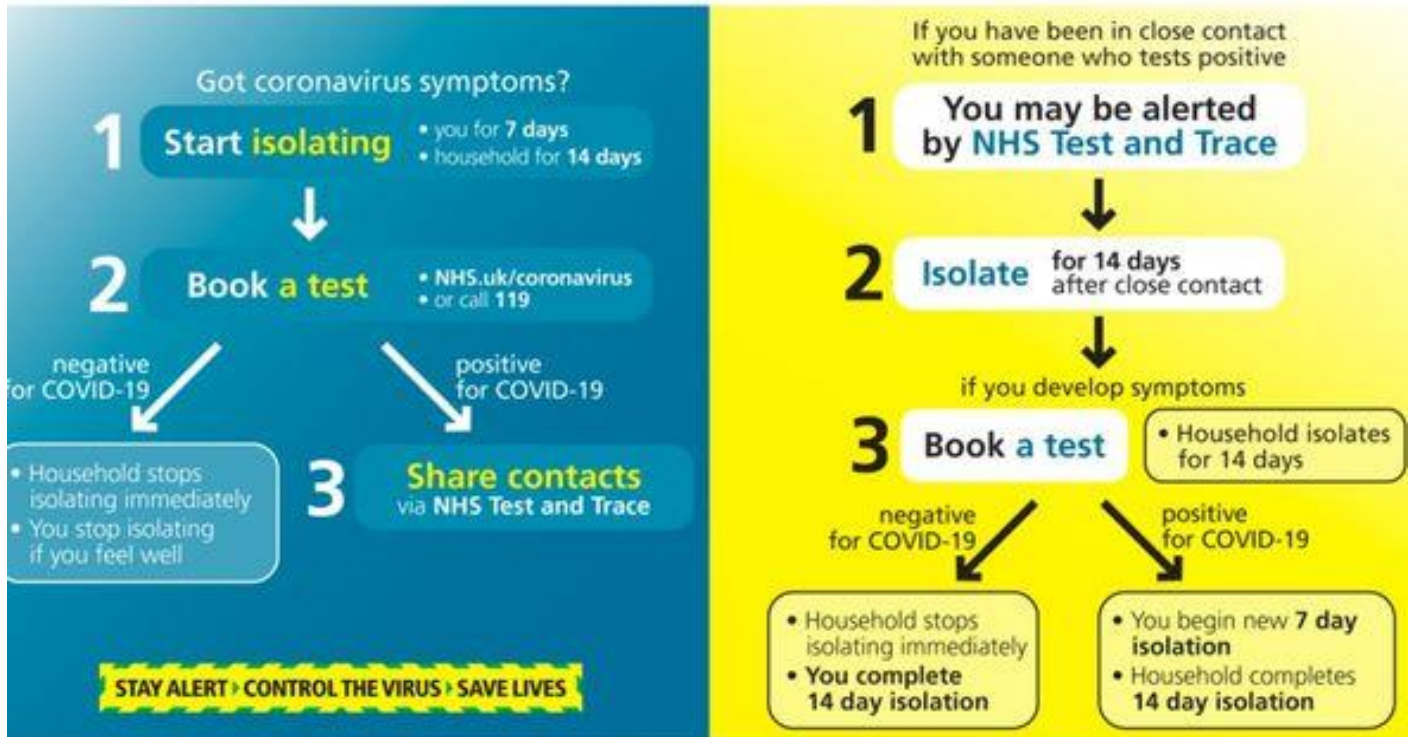
We ask that you apply their own at home before they travel into nursery especially on hot summer days.



Our Commitment to you

We fully understand that over the past 6 months your child's world has been turned upside down. Their usual routine has disappeared and the nursery family that they saw daily was taken away from them suddenly.

As we come back together again, we will nurture your child and support their emotional well being. We will fill their days with lots of fun and exciting things to do, as we adapt to the changes and think out of the box. We plan on spending a huge amount of time outdoors and are excited to welcome your child back.



Phonecalls to nursery

Every phone call you make to nursery disclosing your child's illness and symptoms, we are duty bound to record and report, if they relate to Corona virus. We have to immediately inform Durham County Council and the HPT Health Protection Team, who will advise us of our next actions.

We will immediately advise you to book a test for your child and family, if the test is a positive result all staff and children in your child's nursery bubble will need to isolate for 14 days, thus closing the nursery bubble.

You and your family will need to isolate until a result is given.

As we go into the flu/cold season, we know that children are prone to coughs and high temperatures, testing is still necessary as we cannot know that this is NOT corona virus symptoms.